

MEETING MINUTES

ALLENSPARK WATER & SANITATION DISTRICT

Regular Board Meeting

Community Room of Allenspark Fire Station

August 19, 2025, 6:30 PM

Mission: To serve our customers with clean, safe, reliable water, in a fiscally and environmentally responsible manner.

Board Members in attendance: President Ron Holan, Vice President Rick Sullivan, Secretary/Treasurer Susan Lewkow, and Mike Bushue (virtually)

Board Members Not in attendance: None

Department Personnel: Superintendent Barry Mauerman, Operators Adam Hans, and Executive Secretary Jennifer Cook

Meeting Attendees: None

CALL TO ORDER: The meeting was called to order at 6:35 P.M.

Meeting Minutes – A MOTION to approve the July Regular Meeting minutes was made by Rick. Susan seconded and the motion was approved by unanimous vote.

Financial Report – A MOTION to approve the July Financials was made by Rick. Susan seconded and the motion was approved by unanimous vote.

1) Operations Update – Easement Discussions, MMWS Updates, DeBiase Plumbing

- a. The plant is running well
- b. MMWS Update – The Meadow Mountain project is in full swing. 2,200 feet of trench has been dug, and the inlet to the plant installed and connected.
- c. Easement Discussions – Paul Connelly is looking into easements for the space between the two plants, and has reached out to some of those property owners to get an idea of how receptive they would be. Most seemed open, and were willing to listen.
- d. DeBiase Plumbing – The DeBiase fix is moving forward.

2) Meters / Meter Reading System

- a. **Installation Progress and Difficulties** – Trey and Adam have installed 81 meters to date, and have another 4-5 more scheduled for this week. They followed up with the people who opted to do the installations themselves, to remind them of the 90-day deadline.
- b. **Status of Problem Installs** – We have not yet received an estimate to expand the meter pit for the customer with the leaking meter, but Trey or Adam will follow up.

- 3) **Election: Open Board Seat** – We found a seemingly-valid candidate who is willing to be appointed to serve as the fifth board member. She was not able to attend this meeting, but the board will swear her in at the next Regular Meeting.

- 4) **RCAC Discussion** – Sarah from RCAC will present her spreadsheet and research to the public on August 26th. Sarah is going to present the rate model, and stress that we need to raise our rates by \$2/year for at least the next five years in order to just break even on operations.
 - a. The Board decided to hold the public meeting about possible rate increases at a Special Meeting on September 9th at 6:30pm. Whatever feedback we get on the 26th will be factored into the public meeting on the 9th, so we can make a decision on the schedule and amount to potentially raise the rates.

- 5) **2026 Budget Process** – We are starting to put together the 2026 budget.

OTHER BUSINESS

- The intake cleanout is scheduled for the end of the month.

Testing/Reporting Schedule

Boulder County recently sent out a notice about uranium found in Northern Colorado water, and recommended that people with wells get them tested. It isn't a required test for us, but Barry decided to have Crystal Spring tested because so many people have been asking it as a result of the notice. No results yet.

The PFAS testing kit that Barry got a grant for is being shipped.

A MOTION to adjourn the meeting was made by Rick. Mike seconded, and the meeting adjourned at 8:01 P.M.

Respectfully submitted,

Jennifer Cook